

MADISON COUNTY PURCHASING DEPARTMENT

P.O. Box 608

Canton, MS 39046 -PH. (601) 855-5534

Complete the information and obtain appropriate approval below. Submit the completed and approved form to the Purchasing Department. Forms that are not approved or incomplete will be returned to the requisitioner. All inquiries may be directed to keshajackson@madison-co.com

PURCHASE REQUISITION FORM

Department Name: Juvenile Drug Treatment Court

Date: 01/29/2024

Vendor Number:

Ship To: Amy Nisbett

Vendor Name: Walmart

ITEM#	DESCRIPTION	QUANTITY	UNIT COST	GENERAL LEDGER ACCT#	TOTAL
	StorageBud Clear Storage Bins , 10X4X3" Plastic Containers, 4 Pack Storage	1	13.99	190163603	\$13.99
	Mintra Office Legal Pads - (BASIC WHITE 6pk,) - 50 Sheets per Notepad, Micro perforated Writing Pad, Notebook Paper for School, College, Office, Business	1	14.99	190163603	\$14.99
	\$10 sonic gift card	4	10	190163603	\$40.00
	\$10 play station gift card	4	10	190163603	\$40.00
	3-Ring Binder with 1-inch Rings, 1" Slanted D-Rings, Red	6	3.97	190163603	\$23.82
	Pen+Gear 8-Tab Insert Dividers with Pockets, Assorted Colors, Letter Size	6	4.48	190163603	\$26.88
Grand Total:					\$159.68

Approved By: Amy Nisbett